

Customer Due Diligence requirements for Funeral Trust applications

The Anti-Money Laundering and Countering of Terrorism Act 2009 requires Customer Due Diligence (CDD) for new applications into The Funeral Trust. This is a legal requirement similar to requirements for setting up bank accounts or other major financial transactions.

PROOF OF IDENTITY

OPTION 1 (Preferred):

Any 1 of these photo IDs – Verified or Certified

- ☐ New Zealand or overseas passport
- ☐ New Zealand Certificate of Identity
- ☐ New Zealand refugee travel documentation
- ☐ Emergency travel document
- ☐ New Zealand firearms licence
- ☐ National ID card issued by a foreign government or the United Nations

OPTION 2:

NZ Drivers Licence plus supporting ID – both must be Verified or Certified

- ☐ New Zealand Drivers Licence

PLUS one of the following

- ☐ Bank Statement issued by a registered bank (dated within the last three months)
- ☐ Credit card, debit card, or EFTPOS card issued by a registered bank
- ☐ New Zealand or overseas marriage certificate
- ☐ Super Gold card
- ☐ Community services card
- ☐ Document issued by a government agency (dated within the last three months)

OPTION 3:

1 each of these two types of ID – both must be Verified or Certified

One of these:

- ☐ New Zealand or overseas birth certificate
- ☐ New Zealand or overseas citizenship certificate
- ☐ New Zealand or overseas marriage certificate18+ card

PLUS one of the following

- ☐ Kiwi Access card (18+ card)
- ☐ International driving permit

PROOF OF ADDRESS

Any 1 of the following (on letterhead and dated within the last three months) - must be Verified or Certified

- ☐ Utility or rates bill
- ☐ Bank Statement issued by a registered bank
- ☐ Document issued by a government agency
- ☐ Local council notification/demand
- ☐ Court document
- ☐ Rental tenancy agreement/retirement home agreement
- ☐ IRD tax notice/certificate
- ☐ Electoral roll papers
- ☐ Insurance policy document
- ☐ Vehicle registration notification/demand
- ☐ Non-bank financial institution statement
- ☐ Letter from educational institution

WHAT TO DO IF NONE OF THESE ARE AVAILABLE

Talk to your funeral director about the exception procedure which includes options such as verification by a rest home. Your funeral director will advise how this works.

CDD DOCUMENTS MUST BE VERIFIED OR CERTIFIED

Every individual document you supply must be verified or certified. Your funeral director will be able to verify documents for you.

Alternatively you can supply documents that have been certified **within the last three months** by a Justice of the Peace, Lawyer or other Commonwealth representative as defined in the Oaths and Declarations Act 1957.